

**Adams Conservation District**  
**118 East Main Ave., Ritzville, WA 99169**  
**Board Meeting Minutes**  
**September 23, 2021**

**Attending:** (Via Zoom) Curtis Hennings, Ron Hennings, Michael Broeckel, Branden Spencer;  
Staff: Cara Hulce

**The meeting was called to order by Curtis Hennings at 7:37 p.m.**

***Reports from Guests/Partner Agencies/Manager:***

**- Cara Hulce, Manager**

The NRI addendum for FY22 & 23 was approved by Commission. Lincoln County CD (LCCD) will provide technical assistance (TA) for D. Harder and Spencer's projects and Whitman CD (WCD) will provide TA for K. Harder's project. Interlocal agreements (ILAs) for TA will be approved by districts soon and Cara will send out the cost-share agreements to the landowners and planners for review and signing. Still advertising for the bookkeeping position that remains unfilled.

***Minutes:*** Branden moved to approve the meeting minutes for August 26, 2021. Ron seconded the motion; motion passed.

***Financial Report:*** Michael moved to approve the financial report for June 2021 showing end balances of \$117,855.88 (money market) and \$131,417.16 (checking), and to approve checks numbered 14186 - 14198 (check# 14189 voided) and all ACH/EFT transactions from June 18 – July 15, 2021. Total deductions \$16,079.65 and liability \$1,429.70. Branden seconded the motion; motion passed.

Michael moved to approve the financial report for July 2021 showing end balances of \$117,858.88 (money market) and \$130,773.10 (checking), and to approve checks numbered 14199 - 14203 and all ACH/EFT transactions from July 16 – August 19, 2021. Total deductions \$7,079.69 and liability \$1,088.08. Branden seconded the motion; motion passed.

***New Business:***

- The board discussed paying WACD annual dues.

**Michael moved to approve paying the WACD dues for 2021. Branden seconded the motion; motion passed.**

- The board reviewed the ILA for TA with LCCD.

**Michael moved to approve the agreement for TA with LCCD. Branden seconded the motion; motion passed.**

- The board reviewed the ILA for TA with WCD.

**Michael moved to approve the agreement for TA with WCD. Ron seconded the motion; motion passed.**

- The board reviewed the engineering agreement with Pomeroy CD.

**Branden moved to approve the engineering agreement with Pomeroy CD. Michael seconded the motion; motion passed.**

- The board watched Supervisor Module #4: Financial Oversight by Conservation District Boards.
- Branden shared an article he read on the use of float balls to cover the surface of livestock watering troughs in order reduce evaporation and moss growth.

**The meeting was adjourned at 8:38 p.m. by Curtis Hennings.**

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

**The next board meeting is scheduled for October 21, 2021 at 7:30 pm via Zoom.**