

Adams Conservation District
118 East Main Ave., Ritzville, WA 99169
Board Meeting Minutes
June 17, 2021

Attending: (Via Zoom) Curtis Hennings, Ron Hennings, Branden Spencer, Michael Broeckel;
Staff: Cara Hulce

The meeting was called to order by Curtis Hennings at 7:53 p.m.

Reports from Guests/Partner Agencies/Manager:

- Cara Hulce, Manager

Cara shared that Michael and David Harder's well and watering facility project under FY21 funding had to be cancelled since the well driller is behind and can't get the well drilled before funding expires in June. This project will be postponed until the next funding cycle.

Ron Hennings's cultural resource survey is completed and approved by the Spokane Tribe so Ron can start implementing.

Minutes: Branden moved to approve the meeting minutes for May 20, 2021. Ron seconded the motion; motion passed.

Financial Report: No financial report was prepared since the district is without a bookkeeper.

New Business:

- Board reviewed the WCS MOU and application.

Michael moved to approve the WCS MOU and pay the \$150 annual fee. Branden seconded the motion; motion passed.

- The board reviewed the interagency digital sharing agreement with the SAO.

Michael moved to approve the digital sharing agreement. Branden seconded the motion; motion passed.

- The board reviewed our WSCC FY22 & 23 Cost-share Resolution 2021-1.

Michael moved to approve Cost-share Resolution 2021-1. Branden seconded the motion; motion passed.

- The board reviewed our WSCC FY22 & 23 Labor Rate Resolution 2021-2.

Michael moved to approve Labor Rate Resolution 2021-2. Branden seconded the motion; motion passed.

- The board reviewed our WSCC FY22 IM addendum.

Branden moved to approve our FY22 IM addendum. Michael seconded the motion; motion passed.

- The board reviewed our WSCC FY22 & 23 authorized signature page.

Michael moved to approve the authorized signature page. Ron seconded the motion; motion passed.

- The board discussed the possibility of contracting the vacant bookkeeping position.
- Since Branden replaced Rob, we need to update our authorized signature form for Columbia Bank. Cara will follow up with the bank to find out what needs to be done.
- The board discussed how to best update their meeting policy. Cara will work on revising the policy to include virtual attendance and that they may not meet during July or August depending on harvest.
- Michael mentioned looking into the Owl Labs camera system for integrating in person and virtual meeting communications.

The meeting was adjourned at 9:41 p.m. by Curtis Hennings.

Minutes approved by: _____ Date: _____

Minutes prepared by: _____ Date: _____

The next board meeting is scheduled for August 19, 2021 at 7:30 pm via Zoom.