

Adams Conservation District
118 East Main Ave., Ritzville WA 99169
Board Meeting Minutes
May 18, 2017

Attending: Curits Hennings, Rob Dewald, Michael Broeckel by phone; Staff: Cara Hulce; WSCC: Mike Baden

The meeting was called to order by Curtis Hennings at 7:05pm.

Reports from Guests/Partner Agencies/Manager:

- **NRCS: Ann Swannack**

Ann was unable to attend the meeting, but did provide the board with an update of what's going on at NRCS. NRCS staff is busy with 2017 ranking and contracting for EQIP (8 applications), CSP17 (13 applications), and CSP18 (1 renewal, 5 applications). The West Palouse Local Work Group advisory committee will meet in Davenport on 5/24 to prioritize resource concerns and allocate funds for 2018 EQIP.

- **WSCC: Mike Baden**

Mike informed everyone that Michael was re-appointed to the ACD board. WSCC is asking all Districts to please return any funds that will not be used before June 30th. Districts may request extra money for unmet needs and WSCC may fund the request depending on how much returned funding is available. Mike encouraged the District to make sure all projects are in CPDS and updated. The new CPDS system is scheduled to come out in August.

- **Manager Work Report: Cara Hulce**

Cara updated the board on work progress since the last meeting, discussed current and potential projects, and reviewed grant funding status (see Work Report and Grant Financial Worksheet).

***Minutes:* Michael moved to approve the minutes for April 20, 2017. Rob seconded the motion; motion passed.**

***Financial Report:* The board agreed to review and approve the financial report for April at the June 15th meeting.**

Old Business:

Curtis almost has everything cleared out of the shop at the old office building. Cara will work on selling the eco block forms, welding wire, and follow up with operator who wants the remaining rolls of barbed wire. Ron took the jackhammer and auger for the backhoe to Central Machinery on consignment. Curtis will contact his friend in California to see if he's interested in the subsoiler.

New Business:

The board reviewed ACD's FY16 Annual Report for the State Auditor.

Michael moved to approve ACD's FY16 Annual Report for the State Auditor. Rob seconded the motion; motion passed.

The board reviewed ACD's FY18 annual plan of work.

Rob moved to approve ACD's FY18 annual plan of work. Michael seconded the motion; motion passed.

The board discussed switching ACD's checking account type in order to avoid new account fees.

Michael moved to switch ACD's checking account type to a 'Business Relationship' checking account to avoid fees. Rob seconded the motion; motion passed.

Tracy Tremaine, the owner of the old ACD office building property (402 E Main Ave, Ritzville) has requested that ACD pay \$200 per month for the shop and fenced yard space, since the District has not removed all of its surplus. The District had agreed to have the spaces cleared by the end of April. The board discussed paying Tracy for the space until surplus could be moved.

Michael moved to have Cara draft a rental agreement with Tracy Tremaine for using the shop and potentially the yard space at 402 E Main Ave. in Ritzville. Rob seconded the motion; motion passed.

The meeting was adjourned at 7:50pm by Curtis Hennings.

Minutes approved by: _____ Date: _____

Minutes prepared by: _____

The next regular meeting is scheduled for June 15th, 2017 at 7:30pm.