

Adams Conservation District
118 East Main Ave., Ritzville, WA 99169
Board Meeting Minutes
March 19, 2020

Attending: Curtis Hennings; Michael Broeckel; Ron Hennings; Cara Hulce (via phone) / Guests: None

The meeting was called to order by Curtis Hennings at 7:50 pm.

Reports from Guests/Partner Agencies/Manager:

- Rich Edlund, NRCS, provided the following updates via email.
 - Follow-up training was held on the Conservation Assessment and Ranking Tool (CART) and Resource Conservation Checklist which guides planning work. They will be used with 2020 EQIP funding.
 - The General CRP signup ended and we expect to know results from FSA Headquarters in early April. New Farm Bill rules will guide applications.
 - Staff finished CSP, CSP-Grassland Conservation Initiative, and RCPP-CSP contract evaluations and annual payments.
 - The new rules, tools, and overlapping deadlines will make coordination of staff work a challenge.
- Cara Hulce, ACD
 - The draft interlocal agreement between ACD and the WDFW for grassland mitigation projects is under review at WDFW.
 - Cara discussed interest from a landowner in removing vegetative debris from Cow Creek and potentially installing an off-stream watering facility. She will look into funding options to assist with debris removal and follow up with the landowner to get more details on the watering facility and see if it's feasible to use the salmon recover funding.

Minutes: Ron moved to approve the special meeting minutes for February 20, 2020. Michael seconded the motion; motion passed.

Financial Report: Michael moved to approve the financial report for February 2020 showing end balances of \$116,576.15 (money market) and \$118,740.62 (checking), and to approve checks numbered 14079 – 14083 and all ACH/EFT transactions from February 21st – March 19th. Total deductions \$4,394.51 and liability \$809.99. Ron seconded the motion; motion passed.

Michael followed up with Pat to see if the \$45 discrepancy between QuickBooks and the accounting statement from October had been reconciled and indeed it had.

Old Business:

- Long Range Plan: The board reviewed the changes made to the District's 5 year plan made by Stu Trefy and Cara. The board discussed the draft and clarified certain areas addressed by Cara within the plan. The 1st draft is complete and ready for public comment. Cara will get the draft out for public comment in the next week. It is the board's intention to address any public comments

received by the April board meeting, make revisions if necessary and/or approve if no changes are needed.

- District Signage/Logo: Cara presented the proposed ACD logo that she had been working on creating with the assistance of Kayli Maier. It was determined that this was operational and does not need board approval, and therefore Cara is able to move forward with the branding change.

Curtis is still working with the State DOT on the removal of the existing signage at the south end of town. Cara will be reaching out to John Rankin on the design and construction of new signage and incorporate the District's new branding. The location of the new signage is TBD.

New Business:

- The board reviewed and discussed an interlocal agreement with Lincoln County CD for TA on the Hans Hennings livestock watering facility.

Michael moved to approve the Interlocal Agreement with LCCD for TA on the Hennings project. Ron seconded the motion; motion passed. It is noted that Curtis Hennings abstained from discussion and vote on this matter due to his relationship with the producer being an immediate family member.

Executive Session:

- At 9:05pm Curtis announced the board was entering into an executive session to discuss Cara Hulce's 2019 annual employee review and the session would end at 9:15pm. The board exited the executive session at 9:15pm and resumed the meeting in public forum.

The meeting was adjourned at 9:20 pm by Curtis Hennings.

Minutes approved by: _____ Date: _____

Minutes prepared by: _____ Date: _____

The next regular meeting is scheduled for April 16th at our regularly scheduled time of 7:30 pm.