

Adams Conservation District
118 East Main Ave., Ritzville WA 99169
Board Meeting Minutes
February 13, 2017

Attending: Ron Hennings, Emmitt Cain, Curits Hennings; Staff: Cara Hulce; WSCC: Mike Baden

The meeting was called to order by Curtis Hennings at 4:10pm.

Reports from Guests/Partner Agencies/Manger:

- **WSCC: Mike Baden**

Mike updated the board on legislative days and efforts to make up the 7% cut to the operating budget. He discussed the process for incorporating cities into the District and will send Cara material on the subject and look for the Districts historical documents. Good Governance has changed to the Conservation Accountability and Performance Program (CAPP). Districts will be evaluated on accountability this year and WSCC will continue to develop the performance portion. Mike also reminded everyone that the Districts annual plan and annual report are due by the end of May. He discussed ACD hosting the WSCC meeting May 16-18 and said Lori Gonzalez will be contacting Cara with more information as the event gets closer.

- **Manager Work Report: Cara Hulce**

Cara updated the board on work progress since the last meeting, discussed current and potential projects, and reviewed grant funding status (see Work Report and Grant Financial Worksheet). Cara will look into options for range seeding.

***Minutes:* Emmitt moved to approve the minutes for January 19th, 2017. Ron seconded the motion; motion passed.**

Emmitt moved to approve the minutes for January 31st, 2017. Ron seconded the motion; motion passed.

***Financial Report:* Emmitt moved to approve the financial report for January 2017 showing end balances of \$67,519.89 (money market) and \$100,009.47 (checking), and to approve checks numbered 13797-13808 and all ACH/EFT transactions from January 20th – February 16th. Total deductions: \$10,996.17. Ron seconded the motion; motion passed.**

Old Business:

The board discussed what to do with the remaining office surplus. Curtis will take the old computer hardware to recycling and Cara will do a walk through with the new owner to see if there's anything he'd like to have before the remaining items are removed.

New Business:

The VSP work group is trying to decide the best way to get folks to report independent conservation efforts, so Cara asked the board what they thought would be the best approach. The VSP work group thought using the local associations (i.e. Cattlemen's and Wheat Growers) to spread the word and promote participation would be helpful. The board agreed, but suggested sending out letters to landowners/operators describing what was trying to be captured and how that information would be used.

The meeting was adjourned at 5:52pm by Curtis Hennings.

Minutes approved by: _____

Date: _____

Minutes prepared by: _____

The next regular meeting is scheduled for March 16th, 2017 at 7pm.