

Adams Conservation District
118 East Main Ave., Ritzville, WA 99169
Special Board Meeting Minutes
November 21, 2019

Attending: Curtis Hennings; Michael Broeckel; Rob Dewald; Gary Cook; Ron Hennings; Cara Hulce (via phone) / **Guests:** Mike Baden, WSCC; Marika Kearsley, NRCS

The meeting was called to order by Curtis Hennings at 4:10 pm.

Reports from Guests/Partner Agencies/Manager:

- Mike Baden, WSCC
 - o **Elections:** Mike took time to discuss a survey that was coming out to all districts regarding options/changes to the current election process. Mike reminded the District that the survey is due by 11/25/19.
 - o **NRI Funds:** Mike noted that the Schell project was moving forward with NRI funds and mentioned the partnership between ACD and Lincoln County CD to move this project forward. Mike noted that WSCC is not currently able to make any additional project allocations, but will be watching for available NRI funds and hopefully take another look in the spring. Mike requested that the District keep entering potential projects in CPDS as it not only will help WSCC to see which projects are available for award, but also will help to prepare the WSCC budget requests for the next biennium.
- Marika Kearsley, NRCS

Discussed the following items:

 - o New ranking & evaluation tool coming out soon (CART)
 - o New planning program is out (Conservation Desktop)
 - o Currently under a Continuing Resolution (CR) until Dec 20 (President Trump needs to sign)
 - No budget for 2020 for NRCS programs
 - o EQIP
 - Can apply for EQIP 2020, no deadline currently
 - State fund pools based on land use (irrigation, crop, pasture, range)
 - Local Working Group (LWG) will have 2 fund pools to cover their top 2 priorities
 - o CSP
 - Applicants not funded in 2019 received a deferral letter to please contact NRCS
 - Can apply for CSP 2020, no deadline currently

Minutes: Rob moved to approve the special meeting minutes for October 16, 2019. Gary seconded the motion; motion passed.

Financial Report: Michael moved to approve the financial report for October 2019 showing end balances of \$116,417.72 (money market) and \$120,787.14 (checking), and to approve checks numbered 14049 – 14057, voided check #14050, and all ACH/EFT transactions from October 17th –

November 21st. Total deductions \$4,851.34 and liability \$571.09. It was noted that there is a \$45 difference between QuickBooks and the accounting statement that Pat is continuing to resolve. Rob seconded the motion; motion passed.

Old Business:

- Long Range Plan: The District had a community input meeting to start the District's new Long Range Plan. The session was held on 11/21/19 at 1:00 and lasted for 2 hours, 4 producers were able to attend. Below is the District's time frame for completing this task:
 - o 1/16/20 from 1:00-3:00 pm work session with Stu Trefry
 - o 2/20/20 from 1:00-3:00 pm work session with Stu Trefry
 - o Approval of the draft at the March board meeting which will then go out for public comment
 - o Make any changes received from the public at the April board meeting
 - o Approve the District's new long range plan at the May board meeting

- District Signage: The board had discussion on the District's signage and branding. Curtis will be working with Mike McKenzie on the removal/refurbishment of the existing signage along I-90 behind Jake's Café. Cara will be reaching out to Laura Johnson with WSCC for advice on signage.

New Business:

- WRIA 34 RCPP: The board reviewed a WRIA 34 renewal letter of commitment from Palouse CD for support for the "Palouse River Watershed Phase II RCPP". If the RCPP proposal is selected for funding, Adams CD will provide partner contribution equal to the total amount of \$87,285 over 6 years to benefit soil health, water quality, and at-risk habitat in the Palouse Watershed.

Gary moved to approve the WRIA 34 RCPP renewal with Palouse CD. Rob seconded the motion; motion passed.

- NRI Addendum / Schell Project: The board reviewed an NRI Addendum for \$20,000 cost share with \$5,000 for technical assistance awarded for the Schell windbreak project.

Gary moved to approve the NRI Addendum for the Schell project. Ron seconded the motion; motion passed.

- TA Agreement with LCCD: The board reviewed a Technical Assistance Services contract between Lincoln County CD and Adams CD.

Rob moved to approve the agreement between Lincoln County CD and Adams CD. Gary seconded the motion; motion passed.

- Election Resolution: The board reviewed an election resolution, Resolution #2019-3, where a poll site was designated and will be held on January 21, 2020 from 10 am until 2 pm at the Adams Conservation District office. The open positions include an elected position, Curtis Hennings, and an appointed position, Michael Broeckel, whose terms are expiring in May 2020.

Ron moved to approve Resolution #2019-3. Michael seconded the motion; motion passed.

- WSCC Election Survey: The board further discussed the election survey that Mike Baden referenced in his material from WSCC. Michael noted that he would complete the survey on behalf of the District and will do so by the 11/25/19 deadline.

The meeting was adjourned at 5:35 pm by Curtis Hennings.

Minutes approved by: _____ Date: _____

Minutes prepared by: _____ Date: _____

The next regular meeting is scheduled for December 19, 2019 at 3:00 pm. Please note the time change from 7:30.