

**Adams Conservation District**  
**118 East Main Ave., Ritzville, WA 99169**  
**Board Meeting Minutes**  
**January 17, 2019**

**Attending:** Curtis Hennings, Ron Hennings, Rob Dewald, Gary Cook; Guest: Mike Baden (WSCC)

**The meeting was called to order by Curtis Hennings at 3:40 pm.**

The board watched the Open Public Meetings Act and Public Records Act videos. Mike submitted completion form verifying board members had watched the videos. Cara has watched both videos on her own and Michael will watch them as soon as possible.

**Reports from Guests/Partner Agencies/Manager:**

*WSCC:* Mike said that Natural Resource Inventory (NRI) funding was approved for the Cow Creek pruning project that will help reduce flooding issues at Spargue Lake. The audit went well and we can plan to have another one in two years. There is a West Palouse Local Work Group meeting in Davenport on February 15<sup>th</sup>. The Dept. of Commerce will hold three meetings this spring on small domestic water systems, we should think about attending one. Our annual plan of accomplishments is due May 30<sup>th</sup>. Our long-range plan expires in 2020, Curtis told Mike we'd like WSCCs help with the task. Ann Swannack told Mike that WSU extension is holding a meeting on January 30<sup>th</sup>, someone from the board will try to attend.

*Manager:* Cara's notes outlined the NRI funding for the Harder Cow Creek pruning project and asked that we approve an addendum for that funding, along with the Lincoln CCD MOU, at today's meeting. She finally talked to Loren Wiltse about VSP and he said he doesn't have much time to work up a contract, but knows the county does want to keep some of the funding to hire a someone specific to set up the GIS mapping system. Cara will follow up with Elsa to let her know that while it doesn't sound like we'll need to share someone to set up the VSP mapping, we'd still be interested in sharing a VSP coordinator. Since Grant CD covers part of Adams County, Mike suggested that Adams, Lincoln, and Grant CD discuss how to handle VSP moving forward. The grant tracking spreadsheet showed \$11,475 worth of WSCC reimbursement due. Cara will work on figuring out the remaining budget for the rest of the year. Pat's employee review will be finished soon and ready for the board to review.

**Minutes:** Rob moved to approve the minutes for December 20, 2018. Ron seconded the motion; motion passed.

**Financial Report:** Rob moved to delay approving the financials until the next meeting so that Michael could review them. Ron seconded the motion; motion passed.

**Old Business:**

Curtis said we should be receiving payment from Central Machinery for sale of the backhoe attachments (remaining surplus items).

**New Business:**

The board reviewed the MOU between ACD and Lincoln CCD for Lincoln to provide the TA for the Harder Cow Creek project. **Rob moved to approve the MOU. Ron seconded the motion; motion carried.**

The board reviewed the NRI grant addendum as outlined in Cara's notes. **Rob moved to approve an addendum to our 18-27-NR grant to include Rex Harder's creek pruning project. Total award of \$28,125: \$22,500 Outcome 1 – Costshare and \$5,625 Outcome 2 – TA. Ron seconded the motion; motion carried.**

The board reviewed and signed the updated signature cards for the checking and money market accounts held with Columbia Bank.

**The meeting was adjourned at 5:18 pm by Curtis Hennings.**

Minutes approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Minutes prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

**The next regular meeting is scheduled for February 21, 2019.**